

**Bluffton Exempted Village Schools  
Board of Education Agenda  
Elementary Media Center  
Regular Meeting**

**April 21, 2014**

**7:30 P.M.**

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- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES & REPORTS**
- 4. INVOLVEMENT OF VISITORS**
- 5. TREASURER'S TRANSACTIONS**
- 6. AGREEMENTS**
- 7. 2014-2015 FEES**
- 8. CONTRACTS, ASSIGNMENTS & ETC.**
- 9. HANDBOOKS**
- 10. REVISED 2013-2014 SCHOOL CALENDAR AND REVISED CONTINGENCY PLAN**
- 11. DONATIONS**
- 12. APOLLO REPORT**
- 13. ADMINISTRATIVE REPORTS**
- 14. ADJOURNMENT**

# Bluffton Exempted Village Schools Board of Education Agenda Elementary Media Center April 21, 2014

REGULAR MEETING .....7:30 P.M.

**1. CALL TO ORDER:**

The meeting is called to order by President Renee Smith.  
Members present:

Mr. Fruchey	
Mr. Klinger	
Mr. Lugibihl	
Mr. Scoles	
Mrs. Smith	

**2. APPROVAL OF AGENDA:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ to approve the agenda as (printed) or (modified).

Mr. Klinger			
Mr. Lugibihl		Passed	
Mr. Scoles		Failed	
Mrs. Smith		Vote	
Mr. Fruchey			

**3. APPROVAL OF MINUTES & REPORTS:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ the following be approved:

- Minutes of the March 17, 2014 regular meeting per copies
- March 31, 2014 treasurer's financial and investment reports as submitted

Mr. Lugibihl			
Mr. Scoles		Passed	
Mrs. Smith		Failed	
Mr. Fruchey		Vote	
Mr. Klinger			

**4. INVOLVEMENT OF VISITORS:**

**5. TREASURER'S TRANSACTIONS:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ the Board approve the following transactions:

➤ **Appropriation Modification:**

2258	03/31/14	From: P.I. Building Improvements	02 003 2700 423 0000 000000 001	10,000.00
		To: P.I. New Equipment	02 003 1110 640 0000 000000 001	10,000.00
2259	03/31/14	From: RttT Supplies	02 506 1110 511 9003	1,239.72
		From: RttT Equipment	02 506 1110 640 9003	6,199.00
		To: RttT Purchased Services	02 506 2213 432 9004	7,438.72

➤ **Transfers:**

• **General Fund to Energy Conservation Loan – H.B. 264 Payment No. \_\_\_\_\_:**

From: General Fund	001-7200-910-0005	\$3,925.49
To: Energy Conserv. H.B. 264 Payment	002-5100-000-9002	3,925.49

Due Citizens National Bank PO # \_\_\_\_\_ Check \_\_\_\_\_

➤ **Fund Adjustments:**

• **IDEA-Part B 2014 Special Ed. Grant (516-9004):**

IDEA-Part B 2014 Special Ed. Grant be increased in the amount of \$6,345.71, due to adjustments in allocations, to be appropriated and spent as follows:

IDEA-Part B 2014 Special Ed.-Purchased Services	516-2213-412-9004	\$6,345.71
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• **Title I 2014 Targeted Assistance Grant (572-9004):**

Title I 2014 Targeted Assistance Grant be increased in the amount of \$4,234.57, due to adjustments in allocations, to be appropriated and spent as follows:

Title I 2014 Targeted Assist-Support Service Salary	572-2214-141-9004	\$3,800.00
Title I 2014 Targeted Assist-Support Service Fringes	572-2214-221-9004	\$ 434.57

• **Title II-A 2014 Improving Teacher Quality Grant (590-9004):**

The Title II-A 2014 Improving Teacher Quality Grant be increased in the amount of \$59.57, due to adjustments in allocations, to be appropriated and spent as follows:

Title II-A 2014 Imp. Teach Quality-Salaries	590-1110-111-9004	\$ 59.57
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➤ **Amended Certificate:**

Treasurer to request an Amended Certificate of Estimated Resources Revision #5 from the Allen County Auditor with decreases as follows:

**Increases:**

516-9004	IDEA-Part B 2014 Special Ed. Grant	\$6,345.71
572-9004	Title I 2013 Targeted Assistance Grant	\$4,234.57
590-9004	Title II-A 2013 Improving Teacher Quality Grant	\$ 59.57

Mr. Scoles			
Mrs. Smith		Passed	
Mr. Fruchey		Failed	
Mr. Klinger		Vote	
Mr. Lugibihl			

**6. AGREEMENTS:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ the Bluffton Exempted Village Board of Education approve the following agreements as presented:

➤ **Northwest Ohio Educational Technology Contractual Agreement (NWOET):**

Bluffton Exempted Village School District will renew membership to obtain NWOET services at a cost of ADM October 1167 x \$1.65 for the school year 2014-2015. The Learn360 Video Streaming cost is \$1,418.00. The total cost for NWOET contract and Discovery Education streaming is \$3,343.55

➤ **Northwestern Ohio Educational Research Council Agreement:**

Bluffton Exempted Village School District will renew its membership to NWOERC for the 2014-2015 school year at a cost of \$200.00.

Mrs. Smith			
Mr. Fruchey		Passed	
Mr. Klinger		Failed	
Mr. Lugibihl		Vote	
Mr. Scoles			

**7. 2014-2015 FEES:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ the Bluffton Exempted Village Board of Education approve the following fee schedule be set for the 2014-2015 school year:

**Elementary Fees:**

Kindergarten	34.00	Third Grade	41.00
First Grade:	29.00	Fourth Grade	32.00
Second Grade	25.00	Fifth Grade	45.00

**Middle School Fees:**

Fees: Sixth, Seventh and Eighth Grade:

Specials & General School Fees:

<b>Specials</b>		Band/6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup>	3.00
Art/7 <sup>th</sup> & 8 <sup>th</sup>	10.00	Life Skills/6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup>	20.00
Consumer Science/8 <sup>th</sup>	20.00		
Strings Workbook/6 <sup>th</sup>	7.50	<b>General School Fees</b> <b>6<sup>th</sup>, 7<sup>th</sup>, &amp; 8<sup>th</sup></b>	
Strings Workbook/8 <sup>th</sup>	7.50	General Technology	5.00
Choir/6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup>	3.00	Handbook	3.00

Sixth Grade Fee:

Science Lab	8.00	Story Works Magazine	3.25
National Geographic "Extreme Explorer"	1.00	Art	10.00
Digits-Math	6.00		

Seventh Grade:

Spelling Workbook	22.00	Science Lab	3.00
Scope Magazine	2.25	Digits-Math	6.00
National Geographic "Extreme Explorer"	1.00	Health/CPR Book & 2 Way Valve	13.00

Eighth Grade:

Spelling Workbook	20.00	Science Lab	4.00
Scope Magazine	2.25	Digits - Math	6.00

## High School Fees:

Accelerated Geometry	3.00	Life On Your Own	10.00
Advanced Chemistry	20.00	Personal Development	40.00
Advanced Foods	25.00	Photography	65.00
Advanced Photography	65.00	Physics	20.00
Anatomy/Physiology	25.00	Programming & Robotics	20.00
Art I	25.00	Science 9	10.00
Art Ceramics/Sculpture	40.00		
Art Ceramics/ Sculpture II	40.00	General Technology Fee	10.00
Art Ceramics III	40.00	Locker Rental	1.00
Art Design/Comp	30.00	Student Handbook	3.00
Art Design /Comp II	30.00		
Art Seminar	35.00	<i>Books/Supplies/Workbooks</i>	
Biology	15.00	College Prep English 11	2.00
Chemistry	20.00	College Prep English 12	13.00
Concert Choir	10.00	Great Works I	25.00
Discovering Foods	25.00	Great Works II	25.00
Environmental Biology	10.00	Health	13.00
Geometry	3.00	Intro to Business/Accounting/ Online	29.00
High School Band	10.00	O.W.E. Related	17.00
Industrial Tech I	50.00	Science 9 Goggles	9.50
Industrial Tech II	50.00		
Industrial Tech III	50.00	<i>Class Dues</i>	
Industrial Tech IV	50.00	Freshman Dues	15.00
Integrated Math	3.00	Sophomore Dues	15.00
Integrated Science	10.00	Junior Dues	15.00
Freshman Choir	10.00	Senior Dues	15.00

Mr. Fruchey			
Mr. Klinger		Passed	
Mr. Lugibihl		Failed	
Mr. Scoles		Vote	
Mrs. Smith			

## 8. CONTRACTS, ASSIGNMENTS & ETC.:

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ having passed the criminal record check and certification requirements as determined by the State of Ohio Department of Education, the following contracts/modifications and assignments be approved:

- **Learning Disability Tutor (2014-2015):**  
Barbara Maag 1-year contract at \$19.28 per hour, 7 hours per day; 183 days per year
- **Students For Other Students Coordinators (2014-2015):**  
Tami Hardy and Kathleen Moser be issued a contract as S.O.S. Coordinator at \$18.17 per hour worked for a maximum of 60 hours
- **Music Camp Coordinator (2014-2015):**  
Rachael Lewis be issued a contract for the 2014-2015 school year as Music Camp Coordinator at \$20.00 per hour worked for a maximum of 159 hours.
- **Weight Room Supervisor Contract at \$10.95 per hour worked (2014-2015):**  
Kelly Prichard
- **On Board Instructor at \$16.15 per hour worked (2014-2015):**  
Brian Goldsberry

➤ **Saturday School Supervisors at \$18.54 per hour worked (2014-2015):**

Daniel Smith	Robin Ault	Kathleen Moser
Julia Hieronimus	Tami Hardy	Andrew Armstrong
Mary Edmiston	Ashley Knowlton	Pamela Riffle
Michaeline Lovell	Jamie Erford	Jessica Mayberry
Alex Hanna		

➤ **Project More Coordinator (2014-2015):**

Beth Ackerman be issued a contract for the period August 25, 2014 – May 28, 2015 at \$8.25 per hour worked for a maximum of 540 hours to be paid out of the general fund.

➤ **Classified Employee (2014-2015):**

Chris Wenger – Part-time Custodian  
Step 8 – 1 year contract  
\$15.34 per hour worked

➤ **Certified Contracts (2014-2015):**

Employee	Term	Training	Step	Salary
Todd Boblitt	1 Year	MA	12	53,626.00
Janelle Bogart	2 Year	MA	7.5	46,694.00
Kyle Cutnaw	1 Year	MA	6	44,383.00
Ryan Dunlap	3 Year	BA	6.5	40,019.00
Ashley Fry	1 Year	MA+15	7	47,560.00
Alex Hanna	1 Year	150 Hrs	8.5	46,566.00
Brigette Hoff	Continuing	MA	13.5	55,937.00
Kevin King	Continuing	MA	7.5	46,694.00
Ashley Knowlton	3 Year	150 Hrs	5.5	42,137.00
Rachael Lewis	3 Year 3/8 Time	150 Hrs	28.5	21,157.00
Jessica Mayberry	3 Year	150 Hrs	2.5	37,708.00
Bryant Miller	1 Year	MA	6	44,383.00
Lauren Moser	1 Year	150 Hrs	3	38,446.00
Jaime Neff	1 Year	BA	1	33,311.00
Gordon Shivley	1 Year	MA+15	5	44,287.00
Jane Steinmetz	Continuing	MA	16.5	58,311.00
Teri Steinmetz	Continuing	MA	9.5	49,775.00
Heidi Steiner	Continuing ½ Time	MA+15	7.5	24,190.00
Ashley Steveley	2 Year	MA	5.5	43,613.00
Linda Sycks	2 Year	MA	7.5	46,694.00
Amanda Veidt	Continuing	MA	3.5	40,532.00
Kelly Yarnell	2 Year	BA	7.5	41,238.00

➤ **Classified Contracts (2014-2015):**

Employee	Position	Step	Hourly Rate	Term
Beth Ackerman	Educational Aide	2	12.41	2 Year
Jacquelyn Busch	Cafeteria Worker Part-time	5	12.22	Continuing
Shaun Kopp	Custodian	2	14.60	2 Year
William McClain	Custodian	2	14.60	2 Year
Melissa Ritter	Cafeteria Worker Part-time	5	12.22	Continuing
Cindy Sommers	Educational Aide	2	12.41	2 Year
Susan Steiner	Cafeteria Worker Part-time	5	12.22	Continuing

➤ **Supplemental Contracts (2014-2015):**

Position	Employee
Head High School Boys Basketball	Todd Bolblitt
Head High School Girls Basketball	Eric Garmatter
Head High School Wrestling	Jeffrey Kleman
Head High School Cheerleader Advisor	Hannah Slechter
Weight Room Coordinator	Brice Little
Assistant High School Cheerleader Advisor	Brianna Falk
Assistant High School Girls Soccer	Jared Byers
Volunteer High School Girls Soccer	Emily Goldsberry
Assistant High School Varsity Football	Jesse Herr
Assistant High School Varsity Football	Stephen Lemley
Assistant High School Varsity Football	Bryant Miller
Assistant High School Varsity Football	Patrick Prichard
Head Middle School Football	Brad Jones
Assistant High School Volleyball	Leisa Stratton
Major Musical Director	Kara Zink
Swing Choir	Kara Zink
Vocal Music	Kara Zink
Assistant Major Musical Director	Kevin Gratz
Instrumental Music Director	David Sycks
Band Flag Advisor	Jennifer Yost
Assistant Band Director	Rachael Lewis
Renaissance Advisor	Karen Falk
Renaissance Advisor	Jessica Mayberry
Renaissance Advisor	Vickie Garmon
Drama Club Advisor/Director	Kevin Gratz
Freshman Class Advisor	Karen Falk
Junior Class Advisor	Julie Oberly
Senior Class Advisor	Elizabeth Cogley
High School Student Senate Advisor	Pamela Riffle
Art Club Advisor	Vickie Garmon
Foreign Language Club Advisor	Kevin King
Latin Club Advisor	Brigette Hoff
SADD Advisor	Gordon Shivley
National Honor Society Advisor	Jamie Erford
High School Academic Team Advisor	John George
Math Club Advisor	Pamela Riffle
Middle School Academic Team Advisor	Daniel Smith
Middle School Student Senate Advisor	Robin Ault
5 <sup>th</sup> Grade Quiz Bowl	Christine McCafferty
6 <sup>th</sup> Grade Quiz Bowl	Jaime Neff

\* All contracts above subject to board adopted salary schedule

➤ **Long Term Substitute (20 days at \$80.00; balance at BA-0 rate) - (2013-2014):**

Jaime Combs – Effective March 3, 2014

Brianna Falk – Effective May 12, 2014

➤ **EMIS Coordinator Fiscal Year 2015:**

Julie Steiner be issued a contract as EMIS Coordinator at \$5,000.00 to be paid May 2015.

➤ **Mowing Contract for Bluffton Schools at \$9.00 per hour worked (2014-2015):**

Samuel Reineke – Effective July 1, 2014

Lonnie Warren – Effective July 1, 2014

David King – Effective July 1, 2014

- **Title IX Coordinator (2014-2015):**  
Michael Minnig
- **Elementary Assessment Data Coordinator at \$80.00 per day worked (2014-2015):**  
Bonnie Hammond

*The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.*

Mr. Klinger			
Mr. Lugibihl		Passed	
Mr. Scoles		Failed	
Mrs. Smith		Vote	
Mr. Fruchey			

**9. HANDBOOKS:**

\_\_\_\_\_ moved and seconded by \_\_\_\_\_ the Bluffton Exempted Village Board of Education approve the 2014-2015 handbooks as presented:

- Elementary Student/Parent Handbook
- Elementary Staff Handbook
- Middle School Student/Parent Handbook
- Middle School Staff Handbook
- High School Student/Parent Handbook
- High School Staff Handbook
- Band Handbook
- Transportation Handbook
- Player/Parent Athletic Handbook
- Coaches Athletic Handbook

Mr. Lugibihl			
Mr. Scoles		Passed	
Mrs. Smith		Failed	
Mr. Fruchey		Vote	
Mr. Klinger			

**10. REVISED 2013-2014 SCHOOL CALENDAR AND REVISED CONTINGENCY PLAN:**

\_\_\_\_\_ moved and seconded by \_\_\_\_\_ the Bluffton Exempted Village Board of Education approve the revised 2013-2014 school calendar and revised contingency plan.

Bluffton Exempted Village School District

Revised 2013-2014 School Calendar and Revised Contingency Plan

Day #	Date Closed	Replaced by	Replacement Date
1	September 30, 2013	Waived Day	N/A
2	December 9, 2013	Waived Day	N/A
3	January 6, 2014	Waived Day	N/A
4	January 7, 2014	Waived Day	N/A
5	January 8, 2014	Waived Day	N/A
6	January 27, 2014	Contingency Plan	February 17, 2014
7	January 28, 2014	Contingency Plan	April 21, 2014
8	February 5, 2014	Contingency Plan	May 30, 2014
9	February 18, 2014	Contingency Plan	June 2, 2014
10	March 12, 2014	Waived Day	N/A
11		Waived Day	N/A



12		Waived Day	N/A
13		Waived Day	N/A

\*Any additional calamity days will be made up starting June 3, 2014.

Mr. Scoles			
Mrs. Smith		Passed	
Mr. Fruchey		Failed	
Mr. Klinger		Vote	
Mr. Lugibihl			

**11. DONATIONS:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ the Bluffton Exempted Village Board of Education approve the following donations and letters of appreciation be sent:

Bluffton Athletic Department	\$1,600.00	Anonymous
Middle School Study Island Challenge	\$ 299.00	Citizens National Bank
Middle School Study Island Challenge	\$ 299.00	Anonymous
Middle School Study Island Challenge	\$ 207.00	Anonymous
Middle School Study Island Challenge	\$ 90.00	D.T.R.

Mrs. Smith			
Mr. Fruchey		Passed	
Mr. Klinger		Failed	
Mr. Lugibihl		Vote	
Mr. Scoles			

**12. APOLLO REPORT:**

**13. ADMINISTRATIVE REPORTS:**

**14. ADJOURNMENT:**

At \_\_\_\_\_ P.M. \_\_\_\_\_ moved, seconded by \_\_\_\_\_ the meeting adjourn.

Mr. Fruchey			
Mr. Klinger		Passed	
Mr. Lugibihl		Failed	
Mr. Scoles		Vote	
Mrs. Smith			

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so.