



Monday, June 30, 2025
Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Bluffton Exempted Village Schools
Board Of Education
Bluffton Elementary Media Center

1. MEETING OPENING:

Subject **1.1 CALL TO ORDER:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 1. MEETING OPENING:

Access Public

Type Procedural

CALL TO ORDER:

Mrs. Basinger
 Mr. Dailey
 Mrs. Kaufman
 Mr. Klinger
 Mr. Scoles

2. APPROVAL OF AGENDA:

Subject **2.1 APPROVAL OF AGENDA:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 2. APPROVAL OF AGENDA:

Access Public

Type

APPROVAL OF AGENDA:

_____ moved, seconded by _____ to approve the agenda as (printed) (modified).

Roll Call: Mrs. Basinger_____ Mr. Dailey_____ Mrs. Kaufman_____ Mr. Klinger_____ Mr. Scoles _____

3. MINUTES AND REPORTS:

Subject **3.1 MINUTES AND REPORTS:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 3. MINUTES AND REPORTS:

Access Public

Type

APPROVAL OF MINUTES & REPORTS:

_____ moved, seconded by _____ the following be approved:

- ☐ Minutes of the May 19, 2025 regular meeting and June 3, 2025 special meeting per copies
- ☐ May 31, 2025 treasurer's financial and investment reports as submitted

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

4. INVOLVEMENT OF VISITORS:

5. TREASURER'S TRANSACTIONS:

Subject 5.1 TREASURER'S TRANSACTIONS:

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 5. TREASURER'S TRANSACTIONS:

Access Public

Type

TREASURER'S TRANSACTIONS:

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education approve the following transactions:

☐ **Public Library Budget:**

Board approve the Bluffton Public Library Budget dated May 27, 2025 for the year starting January 1, 2026 as presented.

☐ **Appropriations Modification:**

05/28/2028	From: G.F. Year End Appropriation Modification	001-5100-610	150,000.00
	To: G.F. Year End Appropriation Modification	001-2700-423-0000-000000-002	150,000.00

06/20/2025	To: P.I Year End Appropriation Modification	003-1130-640-0000-000000-003	30,000.00
	From: P.I Year End Appropriation Modification	003-2700-423-0000-000000-003	30,000.00

☐ **Temporary Appropriations:**

Board adopt the 2025-2026 Temporary Appropriations in the amount of \$18,026,012.00

☐ **2025-2026 Transportation:**

Bluffton Exempted Village School declares that transporting students to private schools is impractical due to time, distance, equipment, and the number of students. However, the school board agrees to pay the parent or guardian of said pupils in lieu of providing such service. The amount calculated by the Ohio Department of Education for 2025-2026 is \$583.86

☐ **Fund Adjustments:**

• Misc. Scholarship Fund (007-9020):

The Misc. Scholarship Fund be increased \$1,000.00 to be appropriated and spent as follows:
 Student Scholarships 007-3250-890-9020-003 \$ 1,000.00

• Public School Support Fund - MS (018-9002):

The Public School Support Fund – MS be increased \$2,000.00, due to increased revenue to date, to be appropriated and spent as follows:
 P.S.S. Supplies & Materials – MS 018-1120-510-9002-002 \$ 2,000.00

- **Class of 2025 Fund (200-9675):**

Class of 2025 Fund be increased \$1,942.00 due to increased revenue to date, to be appropriated and spent as follows:

Class of 2025 Expenditures	200-4670-891-9675	\$ 1,942.00
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- **School Safety Grant - FY2025 (499-9085):**

School Safety Grant - 2025 be set-up in the amount of \$5,104.09 to be appropriated and spent as follows:

School Safety Grant 2025 – Purch. Serv.-E.S.	499-2700-423-9085--001	\$ 1,701.37
School Safety Grant 2025 – Purch. Serv.-M.S.	499-2700-423-9085--002	\$ 1,701.36
School Safety Grant 2025 – Purch. Serv.-H.S.	499-2700-423-9085--003	\$ 1,701.36

- **IDEA-Part B 2025 Special Ed. Grant (516-9005):**

The IDEA-Part B 2025 Special Ed. Grant be increased in the amount of \$3,048.23, due to adjustments in allocations, to be appropriated and spent as follows:

IDEA-Part B 2025 Special Ed.–Teacher Salary	516-1237-111-9005	\$ 3,048.23
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- **Title I 2025 Targeted Assistance Grant (572-9005):**

Title I 2025 Targeted Assistance Grant be increased in the amount of \$1,308.31, due to adjustments in allocations, to be appropriated and spent as follows:

Title I 2025 Targeted Assist-Teacher Salary	572-1270-111-9005	\$ 1,308.31
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- **IDEA Early Childhood Special Education Grant – FY2025 (587-9005):**

IDEA Early Childhood Special Education Grant - FY2025 be increased in the amount of \$609.93, due to adjustments in allocations, to be appropriated and spent as follows:

IDEA Early Childhood Sp. Ed.-Purchased Service	587-2213-412-9005	\$ 609.93
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- **Title II-A 2025 Improving Teacher Quality Grant (590-9005):**

The Title II-A 2025 Improving Teacher Quality Grant be increased in the amount of \$760.83, due to adjustments in allocations, to be appropriated and spent as follows:

Title II-A 2025 Imp. Teach Quality-Purchase Serv.	590-2213-412-9005	\$ 760.83
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- **Title IV-A 2025 Student Support & Academic Enrichment Grant (599-9005):**

The Title IV-A 2025 Student Support & Academic Enrichment Grant be increased in the amount of \$228.02, due to adjustments in allocations, to be appropriated and spent as follows:

Title IV-A 2025 Student Supp.-Staff Training	599-1120-511-9005	\$ 228.02
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- **OneNet Connectivity Grant (451-9021):**

The OneNet Connectivity Grant be increased \$573.42 due to receipts, to be appropriated and spent as follows:

OneNet Connectivity Purchased Services	451-2213-432-9021	\$ 573.42
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☐ **Amended Certificate:**

Treasurer to request an Amended Certificate of Estimated Resources Revision #3 from the Allen County Auditor with increases and decreases as follows:

Increases/Decreases:

007-9020	Misc. Scholarship Fund	\$ 1,000.00
018-9002	Public School Support Fund – M.S.	\$ 2,000.00
200-9675	Class of 2025 Fund	\$ 1,942.00
499-9085	School Safety Grant - FY2025	\$ 5,104.09
516-9005	IDEA-Part B 2025 Special Ed. Grant	\$ 3,048.23
572-9005	Title I 2025 Targeted Assistance Grant	\$ 1,308.31
587-9005	IDEA Early Childhood Special Education Grant – FY2025	\$ 609.93
590-9005	Title II-A 2025 Improving Teacher Quality Grant	\$ 760.83
599-9005	Title IV-A 2025 Student Support & Academic Enrichment	\$ 228.02
451-9021	OneNet Connectivity Grant	\$ 573.42
006-0000	Lunchroom Fund	\$ (26,000.00)
007-9001	Teacher Special Trust Fund - ES	\$ (100.00)
007-9002	Teacher Special Trust Fund - MS	\$ (50.00)
018-9030	H.S. PSS - Academic Fund	\$ (300.00)
018-9034	H.S. Ocean Focus Fund	\$ (23,500.00)
300-0000	Athletic Fund	\$ (20,500.00)
014-0000	Special Rotary Fund	\$ (2,300.00)
022-0000	Athletic Tournament Fund	\$ (1,608.00)

200-9120	Industrial Technology Fund	\$ (2,000.00)
200-9140	Musical Fund	\$ (4,600.00)
200-9230	Latin Club Fund	\$ (200.00)
200-9390	CBI Fund	\$ (1,000.00)
200-9440	Band Fund	\$ (1,000.00)
200-9612	M.S. Student Senate	\$ (4,500.00)
200-9680	Post Prom Fund	\$ (3,000.00)

☐ **Textbook Disposals:**

Elementary - Grade 3- 103 Copies - Treasures Anthology - Reading Department - McGraw-Hill- Copyright 2009

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

6. CONTRACTS, ASSIGNMENTS, RESIGNATION & ETC.:

Subject	6.1 CONTRACTS, ASSIGNMENTS, RESIGNATIONS & ETC:
Meeting	Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM
Category	6. CONTRACTS, ASSIGNMENTS, RESIGNATION & ETC.:
Access	Public
Type	

CONTRACTS, ASSIGNMENTS, RESIGNATION & ETC.:

_____ moved, seconded by _____ having passed the criminal records check and certification requirements as determined by the State of Ohio Department of Education, the following contracts/assignments and resignation be approved:

☐ **Resignation:**

Jake Staley - Teacher - Effective: June 11, 2025

☐ **Classified Employee (2025-2026):**

Audrey Childs - Part-time Cafeteria Worker
60 Day Trial - Per Hour Worked
3.5 Hours Per Day
First Day - August 19, 2025

Joel Conley - Part-time Custodian
Step 9 - Per Hour Worked

☐ **Classified Contracts (2025-2026):**

Andrew Schmidt - 2 Year Contract - Step 6

☐ **Substitute Teachers at \$105.00 per day worked (2024-2025):**

Steve Simon

☐ **Elementary Summer Academy Certified Contract (2025-2026):**

August 11, 2025 through August 15, 2025, at \$28.23 per hour worked
Kimberly Fritsch, Heidi Steiner, Teri Steinmetz and Kelly Yarnell

☐ **High School Summer School Certified Contract (2024-2025):**

June 2, 2025 through June 20, 2025 at \$27.08 per hour worked
Brandie Bogart

The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

7. RESOLUTION:

Subject **7.1 RESOLUTION:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 7. RESOLUTION:

Access Public

Type

RESOLUTION:

_____ moved, seconded by _____ the following Resolution be approved:

RESOLUTION TO ACCEPT RESIGNATION AND EMPLOY ADMINISTRATOR

BE IT RESOLVED by the Bluffton Exempted Village School District Board of Education that it accepts the resignation of Michael Minnig, submitted for purposes of initiating earned retirement benefits, effective at the end of the work day on June 30, 2025.

BE IT FURTHER RESOLVED by the Board that it employ Mr. Minnig beginning on August 1, 2025, in accordance with the terms and conditions set forth in the written employment contract presented to the Board.

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

8. TRANSPORTATION AGREEMENT:

Subject **8.1 TRANSPORTATION AGREEMENT:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 8. TRANSPORTATION AGREEMENT:

Access Public

Type

TRANSPORTATION AGREEMENT:

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education declare transportation impractical for low-incidence handicapped students and to authorize the superintendent to negotiate and arrange special transportation for 2025-2026.

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

9. TRANSPORTATION ROUTING PLAN:

Subject **9.1 TRANSPORTATION ROUTING PLAN:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 9. TRANSPORTATION ROUTING PLAN:

Access Public

Type

TRANSPORTATION ROUTING PLAN:

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education approve the Transportation Routing Plan for 2025-2026 school year with regular drivers Eric Garmatter, Brian Goldsberry, Adrienne Gossard, Steven Hardesty, Deborah Hilty, Daniel Lee, DeAnn Scott and substitute drivers Stephen Lemley, Kevin King, Donald Leader, William McClain, Mike Wilson, Alex Hanna, and Brian Hilty.

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

10. DONATION:

Subject	10.1 DONATION:
Meeting	Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM
Category	10. DONATION:
Access	Public
Type	

DONATION:

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education approve the following donation and a letter of appreciation be sent:

American Legion Post 382 Bluffton High School Band \$ 150.00

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

11. BREAKFAST AND LUNCH PRICES:

Subject	11.1 BREAKFAST AND LUNCH PRICES:
Meeting	Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM
Category	11. BREAKFAST AND LUNCH PRICES:
Access	Public
Type	

BREAKFAST AND LUNCH PRICES:

_____ moved and seconded by _____ the Bluffton Exempted Village Board of Education approve the breakfast and lunch prices for the 2025-2026 school year, and adoption of the required nutrition standards.

Breakfast Prices:

\$1.50 - Elementary, Middle School and High School

\$2.00 - Adults

Lunch Prices:

\$2.50 - Elementary School

\$2.50 - Middle School

\$2.75 - High School

\$4.25 - Adults

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

12. BOARD POLICIES UPDATES:

Subject	12.1 BOARD POLICIES UPDATES:
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Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 12. BOARD POLICIES UPDATES:

Access Public

Type

BOARD POLICIES UPDATES:

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education adopt the following polices as presented:

IGBLA - Promoting Parental Involvement (Revised)
JED - Student Absences and Excuses (Revised)
JFCJ - Weapons in the School (Revised)
JECE - Student Withdrawal from School (Revised)
JEDA - Truancy (Revised)

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

13. APOLLO REPORT:**14. ADMINISTRATIVE REPORTS:****Subject 14.1 ADMINISTRATIVE REPORTS:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 14. ADMINISTRATIVE REPORTS:

Access Public

Type

15. EXECUTIVE SESSION:**Subject 15.1 EXECUTIVE SESSION:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 15. EXECUTIVE SESSION:

Access Public

Type

EXECUTIVE SESSION:

At _____ p.m. _____ moved, seconded by _____ the Bluffton Exempted Village Board of Education go into executive session to discuss yearly evaluation of the Treasurer and Superintendent and employment of personnel.

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

The Board returned to regular session at _____ p.m.

16. ADJOURNMENT:**Subject 16.1 ADJOURNMENT:**

Meeting Jun 30, 2025 - Copy of Bluffton Exempted Village Schools Board Meeting at 5:00 PM

Category 16. ADJOURNMENT:

Access Public

Type

ADJOURNMENT:

At _____ p.m. _____ moved, seconded by _____ the meeting adjourn.

Roll Call: Mrs. Basinger _____ Mr. Dailey _____ Mrs. Kaufman _____ Mr. Klinger _____ Mr. Scoles _____

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so.